



# Open Position

## Marketing & Events Coordinator

Pleasant Ridge Waldorf School is seeking a part-time Marketing & Events Coordinator. The Marketing & Events Coordinator leads the planning, execution, and promotion of events while supporting overall school marketing initiatives that drive awareness, engagement, and enrollment. The Marketing & Events Coordinator works collaboratively with administrative team members, faculty, parents, alumni, and wider community to ensure successful events and cohesive marketing efforts.

### **Qualifications and Benefits**

Strong candidates will have demonstrated experience in marketing, event coordination, communications or other related fields; excellent written and verbal communication skills; strong organizational and time-management skills; ability to articulate the mission of Pleasant Ridge Waldorf School and Waldorf education. Benefits include tuition remission, 401(k), and financial support for professional development.

### **Our School and Community**

The mission of Pleasant Ridge Waldorf School is to provide a full Waldorf education to children in early childhood through eighth grade and to be a vital and active part of the Driftless region. Founded in 1980, the school is solidly established with an enrollment of approximately 150 students. The school has full member status through WECAN and AWSNA. Dedicated and compassionate teachers, staff, and parents work side-by-side to tend to the dignity and well-being of our children and community of adults. Additionally, we strive to cultivate a harmonious and diverse school community that is ecologically sustainable, financially responsible, morally diligent, socially renewing, and spiritually striving.

Pleasant Ridge Waldorf School does not discriminate in employment practices on the basis of race, ethnicity, religion, national origin, gender, age, marital or family status, disability or any other basis prohibited by federal, state or local law.

Full job description available upon request. Please complete and submit an employment application along with resume and references to:

Jordan Brudos, Personnel Committee  
Marketing & Events Coordinator Position  
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