



Hot Lunch Assistant | JOB DESCRIPTION

The PRWS Hot Lunch Assistant position is an hourly, non-teaching staff position at Pleasant Ridge Waldorf School.

Pleasant Ridge Waldorf School is an “at-will” employer.

Job Responsibilities:

- Assist cook in food preparation according to the monthly menu
- Ensure the cleanliness and sanitation of dishes, tableware, pots, pans, and utensils through manual and machine cleaning methods
- Maintain kitchen work areas and equipment in clean and orderly condition
- Mop and sweep kitchen floors
- Remove garbage, recycling, and compost from kitchen

Skills and knowledge:

- Knowledge of and commitment to safe use of kitchen equipment
- Commitment to good hygienic practices
- Professional communication with all staff, students, and community members
- Ability to operate commercial dishwashers and carry loads up to 20 lbs.
- Positive attitude, flexibility, warmth, and attention to detail

Compensation and Benefits:

- Monday through Thursday while school is in session, plus up to two weeks at the beginning and end of each school year to assist with deep cleaning, organizing, and planning
- Regular hours are 10:00 a.m. to 2:00 p.m. or until kitchen is cleaned
- Starting pay is \$15/hour
- This is a 33% FTE, 10-month hourly position, with scheduled time off during school breaks and summers
- Receive 21.5 hours of paid time off (PTO) per year, which can be used for school breaks, sick days, weather closings, or as requested and approved two weeks in advance
- 24-hour accident insurance available
- Hot lunch provided free of charge