

# Pleasant Ridge Waldorf School

431 E. Court Street, Viroqua Wisconsin 54665 • Phone 608 637-7828

## Application for Employment

Date \_\_\_\_\_

Position applying for \_\_\_\_\_

Hours available \_\_\_\_\_

Date you can begin \_\_\_\_\_

### Personal Information

Name \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_

City \_\_\_\_\_

Cell Phone \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_

### Education History

High School \_\_\_\_\_

Degree \_\_\_\_\_

Address \_\_\_\_\_

Skills/Special Studies \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

College \_\_\_\_\_

Degree \_\_\_\_\_

Address \_\_\_\_\_

Skills/Special Studies \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Other \_\_\_\_\_

Degree \_\_\_\_\_

Address \_\_\_\_\_

Skills/Special Studies \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

List any other skills or experiences which qualify you to work at Pleasant Ridge Waldorf School.

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**Employment History** *(most current first)*

Employer _____	Job Title _____
Address _____	Duties _____
City _____	_____
State _____ Zip _____	Reason for leaving _____
Employed from _____ to _____	Salary _____
Person to contact _____	Phone _____

Employer _____	Job Title _____
Address _____	Duties _____
City _____	_____
State _____ Zip _____	Reason for leaving _____
Employed from _____ to _____	Salary _____
Person to contact _____	Phone _____

Employer _____	Job Title _____
Address _____	Duties _____
City _____	_____
State _____ Zip _____	Reason for leaving _____
Employed from _____ to _____	Salary _____
Person to contact _____	Phone _____

Employer _____	Job Title _____
Address _____	Duties _____
City _____	_____
State _____ Zip _____	Reason for leaving _____
Employed from _____ to _____	Salary _____
Person to contact _____	Phone _____

### **References**

*(list people who can verify work-related experiences)*

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### **Autobiographical Sketch**

Please write a brief autobiographical sketch. You may wish to include information about family, special interests, significant experiences, your education and occupations. Please state why you are interested in this position and what you believe you can offer Pleasant Ridge Waldorf School. (You may attach extra pages.)

List any other areas of interest or experience which might enrich your work at PRWS.  
(i.e. foreign language proficiency, hobbies, etc.)

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Have you ever been convicted of a felony? If so, give date, place and nature of the offense.  
(An affirmative answer will not automatically disqualify you from being considered for employment.)

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If hired, could you show evidence of your right to work in the USA? \_\_\_\_\_

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In recognition that work with and around youth involves a great deal of responsibility, I hereby certify that I have neither withheld nor falsified any information or documents that relate to my qualifications for this position. I agree and understand that my employment is at-will; therefore reasons for rejection for employment or immediate termination of my employment at Pleasant Ridge Waldorf School may not be given. I understand that all information which I have provided, or will provide, is subject to verification, and I hereby grant permission and consent to the school to contact my former employers, supervisors, and/or educational institutions. I hereby give permission to the school to perform a criminal background check. I authorize the school to rely upon and use, as it sees fit, any information received from such contacts.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*You may attach a resume and any additional information.*

*Pleasant Ridge Waldorf School is committed to a policy of nondiscrimination and equal opportunity without regard to race, color, religious creed, ancestry, age, gender, marital status, national origin, disability or handicap, protected genetic information, veteran status, sexual orientation or any other factor protected by law.*