

Beginning September 2016, Pleasant Ridge Waldorf School is offering an aftercare program for children enrolled in kindergarten through grade six (ages 3.5 to 12 years). Our aftercare program will be available Monday through Friday from 2:45 to 5:30 pm with pick-up times every thirty minutes after 3:30 pm. Pick-up locations may differ based on the time, schedules will be provided to all who register.

The aftercare program will be a combination of outdoor play and a walk, a Waldorf inspired craft and a healthy snack. From our Aftercare Director, Kristen (Hannemann) Wickert: "As a Waldorf graduate, I see all interactions as a way for children to better understand themselves and each other. The children will be guided to act kindly and together in all activities. With the idea that this is a social experience for the children rather than an academic one, the children will work on crafts and participate in structured play designed to instill collaboration and flexibility. As this program has a broad age range, all activities will have ways in which children can feel a part of them from the kindergarten through the sixth grade. "

Kristen (Hannemann) Wickert is the Aftercare Director and will be planning and managing many details of the program. The homeroom for aftercare will be the first grade classroom at the west end of the hallway.

The following information will help families plan their aftercare needs in time for the first week of school.

Pre-paid registrations will be completed on a monthly basis with drop-ins and extended time as needed based on your schedule.

**Fees:**

**Pre-registered aftercare rates:**        \$6.00 for the first 45 minutes – 2:45-3:30 pm  
                                                             \$3.00 for every 30 minutes – 3:30-5:30 pm

Example: if a child is registered to be picked up at 4:30 pm, you may expect to pay \$12  
( $\$6$  for 2:45 – 3:30 +  $\$3$  for 3:30-4:00 +  $\$3$  for 4:00-4:30)

There are two types of pre-registration:

1. Every school day with consistent pick-up time (eligible for 5% reduction)
2. A la carte: flexibility of days per week and times for pick-up

**Drop-in rates:**                        \$10.00 for the first 45 minutes – 2:45-3:30 pm  
                                                             \$5.00 for every 30 minutes – 3:30-5:30 pm

Example: if at the last minute, a child requires care from 2:45 - 4:00 pm, you may expect to pay \$15  
( $\$10$  for 2:45 – 3:30 +  $\$5$  for 3:30-4:00)

**Late pick-up fees\*:**                \$1 for every 5 minutes. (0-5 minutes = \$1, 6-10 minutes = \$2)

**After 5:30 pm late fees\*:**        \$1 for every minute

\*Late fees will be billed monthly from the Business Office.

The following are the registration details of our Aftercare Program.

### **Registration Details:**

- Registrations will be processed monthly. Complete a registration form and provide requested information including an emergency contact name and phone number. Once the emergency information is on file, regular aftercare users need not include this information each time.
- Registration forms will be available the second week of each month prior to the month required. (e.g. for September, the forms will be available beginning **August 8<sup>th</sup>**)
- Registration will be due the Friday before the beginning of each month unless an alternate date is specified. (for September, registrations are due **August 26<sup>th</sup>**)
- Payment by check or cash must accompany registration forms. These may be mailed or dropped off in the office.

**Regular monthly registration** for every school day during the month receives a 5% discount off the monthly total. Choose your regular pick-up time and submit the stated monthly total which is calculated for the days of school per month.

example: every school day in September with a pick-up time of 4:30 pm = \$194

X

 2:45 - 4:30 (**\$194**)

**A la carte registrations** may be chosen for flexible aftercare use. Please use the price code on the registration form to help you arrive at the correct total for your monthly registrations. Place the pick-up cost in the box next to the pick-up time for each day desired and carry over the weekly total and monthly totals.

#### **A la Carte Price Code:**

2:45 to 3:30 - \$6  
 2:45 to 4:00 - \$9  
 2:45 to 4:30 - \$12  
 2:45 to 5:00 - \$15  
 2:45 to 5:30 - \$18

example:

Monday		Tuesday		Wednesday		Thursday		Friday	Weekly Total
				7		8		9	
	3:30		3:30		3:30		3:30		3:30
	4:00		4:00	\$9	4:00		4:00		4:00
	4:30		4:30		4:30		4:30	\$12	4:30
	5:00		5:00		5:00	\$15	5:00		5:00
	5:30		5:30		5:30		5:30		5:30
									\$36

**Drop-in Registrations** must be made in the front office by 8:30 am of the day requiring service.

- Payments for drop-in aftercare must be made at the time of registration or at pick-up.